

New Multiple Venue Registration Form

The Entertainment Department UK Ltd.

Unit D Mill Court, Featherstone Road, Wolverton Mill, MK12 5EU.

T: +44 (0)1908 320400 W: www.tedgroup.com

Where the Hirer engages (an) Artiste(s) for (an) appearance(s) at one or more of their premises, the location and details of which will be subject to contractual agreement when booking.

Full Trading Name of Hirer:			
Hirer's Business Address:			
Hirer's Phone:		Hirer's Email:	

Where the Hirer is acting on behalf of a division or department of a Company, Firm or Partnership of any kind, then please identify such division or department fully below.

Name of the Division or Department:		Name of the Executive in charge:	
Is the Executive in Charge responsible for the booking of Artistes?			
To whom should paperwork regarding bookings be addressed?			
Are (any of) your venue managers allowed to book Artistes themselves?			
If yes, should confirmation and payment be dealt with by Local Manager or Head Office?			

*If the person named is responsible for the booking of Artistes but **NOT** for the payment of such Artistes, then please give the full details of the person/department that is responsible for the payment of the Artiste(s)*

Name:		Position:	
Address:			
Email:		Phone:	
Are Official (Purchase/Contract) Order Numbers required to obtain payment?			

Can you confirm that your Venues are/will be appropriately licensed to present live entertainment?	
Do you admit children under the age of 18 at any time?	
If yes, are such minors supervised by suitable adults?	
Are artistes likely to be in contact with such minors?	
Are there any physical problems, obstacles or "House Rules" at any of your venues of which the Artiste(s) should be made aware?	
If yes, please give details:	

Signed: _____

Date _____